

TOWN OF STOW  
STOW MUNICIPAL AFFORDABLE HOUSING TRUST (SMAHT)

Minutes of the July 9, 2014 SMAHT meeting.

SMAHT members: Mike Kopczynski, Trish Settles, Cynthia Perkins, Jim Salvie

**1. Call to order**

The meeting was called to order at 7:04PM.

**2. Schedule**

The members agreed the next meeting would be September 11, 2014.

**3. Minutes**

The members reviewed the minutes of the May 1, 2014 meeting. Trish moved to approve the minutes as drafted, Jim seconded. All voted in favor.

**4. Bills and payments**

The members reviewed an invoice from Housing Specialist Leonardi Aray for \$525 for work performed from March 1, 2014 through June 30, 2014. Trish moved to approve payment of the invoice, Jim seconded. All voted in favor. Mike reported that of the original \$12,600 appropriated for the housing specialist position in fiscal 2014, only \$5320 was spent.

**5. Trustee reports**

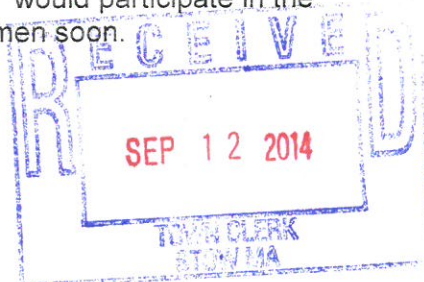
Mike reported that the LIP application for affordable housing at the Hemenway Farms development has been received and he inquired whether the Trust wanted to be involved. The current proposal calls for two duplexes, or four units. The members' consensus was that SMAHT should be involved because with the "safe harbor," affordable housing opportunities brought by developers may be scarce.

Mike reported that the engineer has quoted a cost of \$2,300 to re-test the perc at the Pine Point location, as the trust had asked. The best time to do it is between now and September 15. This would not be covered by the appropriation previously made for fiscal 2014. Trish moved to appropriate up to \$2,500 for the purpose of engineering tests at Pine Point. Cynthia seconded. All voted in favor.

Mike reported on a conversation he had with the Town Administrator concerning the proposed process for development of the parcel at 323 Great Road and Jim reported on his understanding of a proposal being made by the Planning Board and Conservation Commission to solicit proposals for use. The members agreed that SMAHT would participate in the contemplated process, which should be brought to the selectmen soon.

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There was a brief discussion of procedural issues involving the housing authority.

There was a discussion of a parcel identified by Trish on Gleasondale that presented affordable housing opportunities.

**6. Housing Specialist Position for fiscal 2015.**

Although there had been hope that for fiscal 2015 the Housing Specialist position could be folded into specific projects, the timing on that has not worked out. There was a consensus that an RFQ would have to be issued. Cynthia moved to authorize Mike to draft an RFQ. Trish seconded. All voted in favor.

The meeting adjourned at 8:33 p.m.

Respectfully submitted,

Jim Salvie  
SMAHT member

*Submitted  
by Laura Spear  
9/11/14*

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Approved 9/11/14